

MINUTES OF THE MEETING OF TREARDUR COMMUNITY COUNCIL HELD AT THE VILLAGE HALL TREARDUR BAY AT 6.30pm ON TUESDAY 28 MARCH 2017.

**MEMBERS PRESENT:**

Councillor - Mrs. C.L. McDermott, Chairman

Councillors J. Abbott M.B.E., Alan Benson, Mrs S. Conrad-Smith, Stephen Magee, Ms A. D. McCann, G. D. McGinn, Eric Roberts, H.B. Rowlands and D. Rhys Thomas J. P.

County Councillors: Jeff Evans and Trefor Lloyd Hughes M.B.E

1. **APOLOGIES:** Councillor E. Gwynfor Williams.
2. **DECLARATION OF INTEREST:** Cllrs. Dafydd Rhys Thomas and Stephen Magee item 8.

3. **MINUTES OF THE PREVIOUS MEETING:**

Resolved: to approve the minutes after amending item 8(Councillor Report).

4. **MATTERS ARISING FROM THE MINUTES:**

4.1 **Contractor's debris** - It was noted that there was still a problem with debris on the road.

4.2 **Trearddur Bay Car Park**

The clerk was asked to remind the County Council about the condition of the car park.

4.3 **South Stack Light House**

**Noted:** Cllr. Stephen Magee had been approached by The Holyhead Heritage Group who were thinking of making a bid for the running of the Lighthouse and it had been suggested that they arrange an informal meeting with representatives of the Community Council to exchange ideas.

**Resolved:** that Cllrs. Stephen Magee and Dafydd Rhys Thomas meet with the Group and find out more about what they have in mind.

5. **CORRESPONDENCE:**

5.1 **Standards Committee Adjudication Panel for Wales Decisions:-**

Submitted and noted.

Decisions – submitted a briefing note that included summary of the decisions made by the Adjudication Panel for Wales.

5.2 **Briefing Note on the Declaration and Registration of Interests:**

Submitted and noted. - This Briefing Note and a copy of the amended code of conduct must be brought to the attention of all members following the elections in May.

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**5.3 Dispensation:**

Submitted and noted - a briefing note from the Standards Committee on "Dispensations", which provided information on legislative changes to the grounds on which Councillors can rely to apply for a Dispensation where he/she has a prejudicial interest together with an amended Dispensation Application Form.

**5.4 Enforcement Trial notification:**

Submitted and noted: IOACC is to conduct a trial with an external private enforcement company – Kingdom who will issue fixed penalty notices of £75 for littering and dog fouling.

**5.5 Town and Community Councils Liaison Forum - next meeting 29<sup>th</sup> June 2017.**

**5.6 One Voice Wales' Meeting 30 March 2017 - Agenda**

Submitted and noted.

**5.7 Market Hall Newsletter:**

Submitted and noted.

**5.8 Draft Library Service Strategy 2017-2022**

Submitted and noted.

**5.9 Review of Rights of Way Improvement Plan**

Submitted and noted.

**5.10 Active Travel Wales (2013)**

Submitted and noted – an invitation to a 'Drop in Session' and information gathering session on 3 April 2017 at Ebeneser Chapel Bridge Street, Llangefni.

**6. RECREATION AREA:**

**6.1 Submitted:** IOACC confirmed that the County Council had been served with a notice stating that the Landlord had taken possession of the site by peaceable re-entry. The site being all of the land held by the County Council under the Assignment of the Lease, which included the childrens play area. IOACC also stated that access to the play area should also have been restricted when the notice was placed on site, with the gate being chained and padlocked, similar to the other gate.

The County Council have engaged external solicitors to act on its behalf, who are currently awaiting confirmation of a date for a court hearing with a view of seeking to overturn the notice and to continue with the current lease.

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**Resolved:**

As the landlord had not restricted access to the play area and the equipment was accessible for play it was agreed that the Community Council should minimise all risks by ensuring that the site was regularly inspected, maintained and insured.

To ask the County Council for a firm Court Hearing date.

**7. Public Meeting Feedback**

The Chairman believed that the meeting on 15<sup>th</sup> March had been well received and she thanked all of those who were able to attend at the last minute to support her, and Cllr. Bill Rowlands in particular for taking notes of the meeting.

However, on reflection there was room for improvement with more effective communication and preparation so that all those participating are clear of their own role etc.

**8. DONATIONS:**

8.1 **Submitted:** Letter from Ysgol Gymraeg y Morswyn asking for a donation towards the cost of taking children to the Urdd National Eisteddfod in May 2017.

**Resolved:** to donate £250.

8.2 Cllr. Jeff Evans expressed his appreciation of the donation made by the Community Council towards his campaign to raise money for 4 Cancer Charities.

**9. COUNCILLORS' REPORTS: none**

**10. FINANCE, ADMINISTRATION AND RISK MANAGEMENT:**

**10.1 Monthly Financial Report:**

The clerk was about to close the accounts for 2016/17 and would provide each Member with a copy as soon as all bank statements were to hand.

10.2 It was agreed to appoint Mr John Roberts to conduct an internal audit of the accounts prior to submission to the External Auditors.

**10.3 PAYMENTS: - Resolved: to confirm and pay the following:**

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1448	E. M. Owen (March.)	Salary	£343.58
1449	H.M.R.C (March.)	PAYE	£85.90
1450	E. H. Parry	Grass Cutting and Footpaths	£600.00
1452	Ysgol Morswyn	Donation	£250.00

**11. STATUTORY DOCUMENTS:**

The Finance Committee comprising of Cllrs. Jack Abbott MBE, Alan Benson, Ms Anwen McCann and Eric Roberts met prior to the main meeting of 28 March 2017 to discuss the Standing Orders (March 2017 version) and revised Financial Regulations ((March 2017) documents.

**Standing Orders (March 2017 version)** - Following a recommendation from the Finance Committee it was resolved that Trearddur Community Council would adopt this document without amendment.

**Financial Regulations** - following discussion with the Clerk/ Responsible Finance Officer (RFO) the Finance Committee recommended that:

1. the Clerk/ RFO would have no need to authorise payments, emergency or otherwise on behalf of the Council;
2. a petty cash facility is not required;
3. the Clerk/ RFO shall obtain 3 estimates for any proposed supply where the value is below £3,000 and above £1,000 unless circumstances are such that the Community Council resolve that it is appropriate to waive this requirement.
4. the model references to on-line banking and debit card arrangements should be retained and discussed at a later date should it become necessary to adopt these methods of making payments.
5. the Finance Committee meet twice a year to oversee accounting practices etc.

It was resolved to accept the recommendations and that the Community Council adopt the Financial Regulations (March 2017).

**12. ANY FURTHER URGENT MATTERS:**

- 12.1 **Noted:** that the waste collected by the Volunteers was not been collected by the Street Cleansing Contractor.  
**Resolved:** to report this to the County Council.

**13 PLANNING DECISIONS:**

- 13.1 **46C584 Rhianfa, Lôn St Ffraid, Trearddur Bay - Refused**

**14. PLANNING APPLICATIONS:**

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**14.1 46C147J Tan y Graig, Trearddur Bay**

Application under Section 73 for the variation of condition (02) of planning permission reference 46C147J (alterations and extensions) so as to allow an amended design.

**14.2 46C273D Uwch y Don, Ravenspoint Road, Trearddur Bay**

Full application for amended plans for the erection of a dwelling and private garage on land – too little information to comment.

**14.3 46C585 Hapusle, Ravenspoint Road, Trearddur Bay**

Full application for alterations and extension to the existing boat store – no objections.

**14.4 46C14Y/1/VAR Plots 20-22, Cliff Hotel Centre, Trearddur Bay.**

Application under Section 73 for the variation of condition (01) (implemented in accordance with the approved plans) of permission reference 46C14S/1/MIN (amendments to previously approved plans) so as to amend the design – no objection.

**14.5 46C254B Ael y Bryn, Lôn Penrhingarw, Trearddur Bay**

Outline application for the demolition of the existing dwelling together with the erection of two new dwellings with full details of access - no observations.

**14.6 46C321B Cerrig Gwyn / Greystones, Lôn St. Ffraid, Trearddur Bay**

Outline application for the erection of a dwelling together with full details of access, layout and scale – no observations.

**15. ANNUAL MEETING:**

In an election year, the annual meeting of the council shall be held on or within 14 days following the day on which the new councillors elected take office, it was therefore noted that the Annual meeting of the Council will need to be brought forward.

**16. NEXT MEETING: 25.4.2017 – 7pm**